

The Role of the Operation Classroom Liaison

Each member of the Operation Classroom initiative committee shall:

- Be the OC liaison for a Metropolis
- Communicate with the Philoptochos Metropolis President
- Encourage the President to appoint a chairman for their Metropolis
- Keep ongoing dialogue promoting Operation Classroom
- Each liaison will have the opportunity to showcase a chapter's project

Role of the Metropolis Operation Classroom Chairman

- Encourage chapters to participate in the initiative
- The chairman will inform and follow up with the chapters' progress
- OC Chairman should keep a log of the various projects being done in the Metropolis and submit to the National OC liaison in a timely manner (quarterly reports)
- Submit photos with a brief article to National Philoptochos/Liaison so it appears in the National Philoptochos newsletter

Role of Chapter Operation Classroom Chairman

- Roll out the initiative in her chapter
- Attempt to identify how many children this is helping
- Take photos and show these good works on Facebook and Instagram
- Prepare a description of the project and photos

Publicity/Public Relations

- It is the responsibility to promote this initiative at all levels of involvement